

Meeting Minutes of Nordelph Parish Council

Tuesday 20th February 2024 at 6.30pm held at Nordelph Village Hall, Birchfield Road, Nordelph

Parish Councillors present: Councillor Capsey (Chairman), Councillor John Lyus, Councillor Thomas, Councillor Gray, Councillor Venn and Councillor Favell also present Kate Bennett (Parish Clerk), Borough Councillor Spikings and County Councillor Dawson

Apologies: Borough Councillor Rose

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To consider and approve apologies for absence

Apologies were received as above and the reasons for such approved.

3 To declare pecuniary interests & consider any requests for dispensations

No pecuniary interests were given and no requests for dispensations had been requested prior to the meeting.

4 Open Forum for public participation (15 minutes only); no report.

5 To approve the Minutes of the meeting held on 16th January 2024

It was resolved to approve the Minutes of the last meeting as a true record and these were signed by the Chairman.

6 Clerk to report on any outstanding issues not on this month's Agenda

- a) The Clerk had been in touch with a resident regarding the erection of a large tent and had suggested that she / he seeks advice from the Local Planning Authority as to whether or not planning permission would be required for the permanent installation of such a structure.
- b) Tree works in the Parish have now been completed; invoice awaited.
- c) The tree in the cemetery that blew down following storms in January has been cut up and removed; invoice awaited.
- d) The Clerk has met with another contractor to provide a quote for the replacement and repair of the railings along the riverbank.

7 To receive a report from the Borough Council

- a) The Budget is currently being set.
- b) The planning application for an Energy from Waste incinerator in Wisbech has been approved this week by the Secretary of State.

8 To receive a report from the County Council

- a) The Budget is currently being set.
- b) Footpath 7: Councillor Dawson confirmed that the Yorkshire Pension Fund has now sold their land at Birchfield Road and the new landowners seem happy to work with a *diversion order* for Footpath 7 to have it rerouted down the side of the field instead of the current official route which meanders across the field; the Public Rights of Way Officer at Norfolk County Council is working on this *diversion order*. Once an exact crossing point for a new crossing over the bank is identified, a culvert can be installed, funded by Norfolk County Council (confirmed by Chris Dawson at this meeting). Norfolk County Council has decided that a culvert would be the preferred way forward, rather than a bridge.
- c) The bid to the 2024/25 Parish Partnership Scheme for £15,000.00 for works to the railings along the riverbank has been submitted; confirmation will be received in March 2024.

9 Parish Matters

- a) It was resolved for the Clerk to approach Emma Bateman to carry out the internal audit for the financial year ending 31st March 2024.
- b) The Parish Council has advertised the casual vacancy and is able to co-opt a new Member at the earliest opportunity.
- c) It was resolved to include the works intended to the railings along the riverbank as the main topic item for discussion at this year's Annual Parish Meeting on 9th April 2024; an opportunity for residents to find out what the project plans include.

Councillor Venn joined the meeting.

- d) It was resolved in principle to pursue the idea of installing some lights at the bridge over the 2024 Christmas period. Further investigation required regarding installation / electrical requirements etc.
- e) Councillor Thomas agreed to check the condition of the village sign on the A1122 and report back at the next meeting.
- f) It was noted that a resident had made enquiries surrounding the planting of more trees in the Parish. This could be feasible on the Playing Field and Councillor Dawson reminded councillors that trees and hedging are still available from Norfolk County Council at discounted rates.

10 Finance

- a) It was resolved with all in favour to approve the outstanding payments since last meeting as listed below; Councillor Venn and Councillor Gray to authorize after the meeting.

Supplier	Price	VAT	Total	Type of payment	Description of service/supply	Reference	Inv. Ref
Nordelph Village Hall	18.00	0.00	18.00	TRF	Hall hire for February 2024 meeting	52	92
sse	13.09	0.65	13.74	DD	December 2024 charges	53	
Clerk salary	332.80	0.00	332.80	s/o	M10 salary	54	
Clerk expenses	56.20	0.00	56.20	TRF	Mileage, mobile, broadband, laptop, electricity etc.	55	
	420.09	0.65	420.74				

- b) The Current Account balance at 31st January 2024: £6,541.24.
- c) Income received since last meeting: £0.00.
- d) Councillor Venn and Councillor Thomas viewed the bank statements for internal audit purposes.

11 To consider any planning matters since last meeting

- a) Planning application 24/00180/F construction of storage building for use in connection with adjacent dwelling for storage of vintage machinery and bygones as hobby/pastime at land East of Balihill, Birchfield Road. It was resolved for Councillor Venn to make further enquiries before a decision is made; concerns with noise are an initial concern. Councillor Venn to report back to all members with her findings.
- b) Planning application 24/00216/O 1No. infill building plot at Bank View, Outwell Road. It was resolved to support this application.

12 To discuss any cemetery/churchyard issues

- a) The contractor will commence grass cutting mid-March.
- b) An owl box is ready for collection; cost £50.00. A contribution from the Parish Council to be resolved upon at the next meeting and an exact location for the box is yet to be decided.

13 To consider Playing Field issues

- a) The request from a resident to use the Playing Field in August 2024 for a children's birthday party is no longer required. For the purpose of the Minutes it can be noted that should inflatables be used on Parish Council-owned land, the Parish Council is not insured for the party/inflatables, the Parish Council would be covered for the public liability for the land being used but not for the inflatables; public liability insurance would be required from the supplier or the event organiser themselves.
- b) Thanks to be recorded to Councillor Favell for arranging for the removal of the purple benches from behind the village hall.

14 To consider any Village Hall matters

- a) Councillor Lyus provided a report which included the provision of a new door for the noticeboard, quotes for new tables and chairs, the installation of an awning for smokers, a quiz night, a pizza and pub night, a Medium night, a walk for blood cancer and a talk relating to women in the RAF. For further village hall related matters contact the Village Hall Committee directly via email at villagehallnordelph@gmail.com

15 To note any correspondence or report any issues relating to the Police

- a) The last Priority Setting Meeting was held in Downham Market on Tuesday 30th January 2024.

16 To consider Agenda items for the next meeting

- To discuss plans with residents for repairing and replacing the railings along the riverbank
- To co-opt a Parish Councillor
- To discuss installing lights on the bridge - Christmas 2024
- To consider maintenance requirements to the village sign
- To resolve to make a contribution towards the £50.00 cost of an owl box for the churchyard
- D Day 80 Event, 6th June 2024; to arrange for a dedication at the war memorial to commemorate this event

17 If required to consider excluding the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed¹: no report.

18 To note the date of the next meeting

The next meeting will be the Annual Parish Meeting to be held on Tuesday 9th April 2024 at 6.30pm at the Village Hall. This is a meeting for the residents of Nordelph to attend, to meet their local councillors and provides an opportunity to discuss any local matters of interest. The main topic at this year's meeting will be the replacement and repair of the railings along the riverbank.

There being no further business, the meeting closed at 7.25pm.

Signed..... Date

¹ Personnel issues, tenders for contracts, legal proceedings