

Meeting Minutes of Nordelph Parish Council

Monday 11th July 2022 at 6.30pm held at Nordelph Village Hall, High Street, Nordelph

Parish Councillors present: Danielle Gott (Chair), Pete Gray, Sarah-Jane Capsey, John Lyus, Helen Thomas, Sue Venn and Bryony Russell-Smith. Also present: Kate Bennett (Parish Clerk), Borough Councillor Spikings, County Councillor Dawson and four members of the public

Apologies: Borough Councillor Rose

MINUTES

1 Welcome

The Chairman welcomed everyone to the meeting.

2 To consider and approve apologies for absence

Apologies were given as listed above and the reasons for such approved.

3 To declare pecuniary interests & consider any requests for dispensations

No pecuniary interests were given and no requests for dispensations had been requested prior to the meeting.

4 Open Forum for public participation (15 minutes only)

a) County Councillor Dawson reported:

- i. There is a 5-6 week delay at Norfolk County Council with highways queries as a result of staffing issues and holidays.
- ii. the diversion order for Footpath 7 remains a priority. Councillor Dawson left the meeting.

b) Two representatives from Fountain Foods Ltd. were present to provide further information to Members regarding their Planning Application 22/00781/FM erection of a commercial B2 General Industrial building at White Barn Farm, Silt Road, Nordelph. All points raised were noted and it was agreed to further consider this application later on in the meeting. The two representatives from Fountain Foods left the meeting.

c) A resident from the High Street was present to discuss items belonging to her being stored on Parish Council land at the Staithe. It was resolved to allow the resident a further four weeks from the date of this meeting to arrange for her personal items to be removed but it was noted that if ultimately bailiffs have to be instructed to remove these the cost of this exercise will be forwarded on to the resident concerned who owns the items. The resident left the meeting.

d) The Village Hall Treasurer reported that money spent to date on Village Hall repairs is £8,743.43. Several funding applications are being considered and in order to be in-line with neighbouring parishes they are considering reducing their hire costs. Clerk has requested copy invoices of monies spent since the £5,000.00 donation was given from parish funds last year to be able to demonstrate that the £5,000.00 match funding from village hall funds has also been spent in-line with the caveat provided with the donation. Carey Miller left the meeting.

5 To approve the minutes of the meeting held on 30th May 2022

The Minutes had been previously circulated and these were approved and signed by the Chairman as a true record of the last meeting.

6 Clerk to report any outstanding issues not on this month's Agenda, if necessary

- a) Clerk still chasing Metcalfe Copeman & Pettefar for a response regarding maintenance liabilities for the playing field; on-going.
- b) No further report on the diversion order for footpath 7.

- c) A funding application for £4,155.00 for a bus shelter for Silt Road has been submitted to the Borough Council of King's Lynn & West Norfolk.

7 Parish Matters

- a) The Register of Interests forms from Helen Thomas, Sue Venn and John Lyus have now all been received and will be sent to the Borough Council via the Clerk.
- b) Statistics for April / May and June from the SAM2 camera were reported. Interesting to note that circa 2,114 vehicles use Silt Road daily and the highest speed recorded in this period was 105mph.
- c) There have been no recent updates from the Borough Council regarding enforcement issues in the parish.

8 Finance

- a) It was resolved with all in favour to approve the outstanding payments since last meeting as listed below. Councillor Gray and Councillor Gott to authorize after the meeting.

List of Payments since last meeting							
Supplier	Price	VAT	Total	Type of payment	Description of service/supply	Reference	
sse	32.89	1.64	34.53	dd	May energy charges - 51.7p / unit going down to 32.821p / unit as of 1st July 2022	18	
sse	43.78	2.18	45.96	dd	June energy charges - 51.7p / unit going down to 32.821p / unit as of 1st July 2022	19	
Kate Bennett	312.80	0.00	312.80	dd	Month 3 wages	20	
John E Wright & Co. Ltd.	86.35	17.27	103.62	TRF	x2 printer cartridges and 1 box of envelopes for Newsletter	21	
CGM Group	975.00	195.00	1,170.00	TRF	To fell to fence height T13 Ash in cemetery	22	
Helen Thomas	15.00	0.00	15.00	TRF	Expenses at BT Kiosk to change into book swap / seed swap (white bookcase)	23	
Lee Peverall	40.00	0.00	40.00	TRF	To fit bookshelves into BT Kiosk for book swap / seed swap	24	
Kate Bennett	89.12	0.00	89.12	TRF	Expenses June & July - mobile / broadband / mileage / stationery / stamps	25	
	1,594.94	216.09	1,811.03				

- b) The Current Account balance as at Monday 11th July 2022: £12,050.67.
- c) Income received since last meeting: £0.00.
- d) Councillors Lyus and Councillor Venn viewed the bank statements.

9 To consider any planning matters since last meeting

Following the attendance of two representatives from Fountain Foods Ltd. at the Public Forum further discussion took place surrounding Planning Application 22/00781/FM erection of a commercial B2 General Industrial building at White Barn Farm, Silt Road, Nordelph which the Parish Council has objected to. It was resolved to send further comments to the Borough Council requesting certain caveats be included if permission is granted. [22 00781 FM-PARISH COUNCIL CONSULTATION COMMENTS-5151940.pdf \(west-norfolk.gov.uk\)](https://www.west-norfolk.gov.uk/media/5151940/22_00781_FM-PARISH_COUNCIL_CONSULTATION_COMMENTS-5151940.pdf)

10 To discuss any cemetery/churchyard issues

- a) Works to the ash tree are now complete and an invoice received.

11 Village Hall / Playing Field matters: See item 4D of these Minutes.

12 To receive a report from the Borough Council: No report.

13 To receive a report from County Council: See item 4A of these Minutes.

14 To note any correspondence or report any issues relating to the Police

The next Safer Neighbourhood Action Panel Meeting is 20th July 2022 online via TEAMS.

15 To consider Agenda items for the next meeting

- To receive an update from the Village Hall Committee regarding the £5,000 of designated funds transferred to their account from parish funds for damp and structural works at the village hall and

confirmation that they have spent the same from their funds in line with the caveats given when the funds were transferred.

- To note any progress with the removal of the detritus at the Staithe on parish council owned land.
- Maintenance responsibilities for the Playing Field
- Diversion order for Footpath 7

16 To note the date of the next meeting

The next Parish Council meeting will be held on Monday 22nd August 2022 at the Village Hall, High Street at 6.30pm.

There being no further business, the meeting closed at 8.10pm.

Signed..... Date